



Meeting: AUDIT COMMITTEE

Date: Tuesday, 4th March 2008

Time: 7.00 pm

**Venue: Committee Room 4, 2nd Floor, Brent Town Hall,
Forty Lane, Wembley**

AGENDA

Membership:

Member	1st Alternate	2nd Alternate
CUMMINS (C) HM PATEL (VC)	Dunn Mendoza	Pagnamenta Detre
J MOHER	John	Beswick

**For further information contact:
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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

***PLEASE BRING THESE PAPERS TO THE MEETING WITH YOU AS
THERE WILL ONLY BE LIMITED SPARES AVAILABLE***

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Introductions, if appropriate
Apologies for absence

1. **Declarations of Interest (if any)**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on the agenda.

2. **Deputations (if any)**

p. 1 3. **Minutes of the Previous Meeting – 18th December 2007**

p. 5 4. Report from the Director of Finance and Corporate Resources

3rd Internal Audit Progress Report 2007/08

This report summarises the work of Internal Audit for the period from December 2007 to January 2008. The report also summarises the results of audit work to date and the adequacy and effectiveness of controls in the Council's systems where Internal Audit has issued final reports since April 2007.

p. 33 5. Report from the Director of Finance and Corporate Resources

Internal Audit Plan 2008/09

The purpose of this report is to advise the Audit Committee of the proposed Internal Audit Plan for 2008/09. This report summarises the Internal Audit Plan for the 2008-09 Financial Year. All Local Authorities are required to make proper provision for Internal Audit in line with the 1972 Local Government Act and the Accounts and Audit Regulations 2003 (as amended). The CIPFA Code of Practice on Internal Audit in Local Government requires the proper planning of audit work.

p. 47 6. Report from the Director of Finance and Corporate Resources

Annual Review of Governance 2007/08

This report provides a review of the Council's corporate governance arrangements in preparation for the production of the Annual Governance Statement.

7. **Any other business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 65.

8. **Date of Next Meeting**

The next meeting will be determined at the Full Council meeting of 21st May 2008.



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the 1st and 2nd floors.
- Catering facilities can be found on the 1st floor near the Assembly Hall.

- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.
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